



Building an Effective Team Relationship

A Worksheet for the Chair and The Executive

Set Clear Expectations

1. What do you see as each other's role and responsibilities?
2. How will you work to develop a strong board?
3. What, if any, are the responsibilities you share?
 - a. How will they be shared?

Understand the Context

1. What is your vision for this organization?
2. What do you think needs to be accomplished in the next year that will help us achieve this vision?
3. Who should lead that work?

Knowledge and Skills

1. What do you think are your strongest competencies?
2. What competencies would you like to develop in the next year?
3. What are your expectations for communication between the Board Chair and Executive, and the Board and Executive

Dos and Don'ts

1. Think of a team that you participated in that was pleasurable for you... What are some of the aspects that made it pleasurable? (List at least 5)
2. Think of a team in which you participated that was unpleasant for you...What are some of the aspects that made it unpleasant? (List at least 5)

Knowing What You Want

1. The thing I hate most is when somebody _____
2. The thing I like best is when somebody _____
3. When there is a conflict, I generally like to _____



Board Executive Spectrum Activity

On a scale of 1-10, how accurate are the following statements?

1 = Full Agreement

5 = Neither Agree or Disagree

10 = Full Disagreement

a. **The board provides leadership to the organization**

1 2 3 4 5 6 7 8 9 10

b. **The executive provides leadership to the organization**

1 2 3 4 5 6 7 8 9 10

c. **The board provides the vision of the organization**

1 2 3 4 5 6 7 8 9 10

d. **The executive provides the vision for the organization**

1 2 3 4 5 6 7 8 9 10

e. **The board is responsible for the strategic direction of the organization**

1 2 3 4 5 6 7 8 9 10

f. **The executive is responsible for the strategic direction of the organization**

1 2 3 4 5 6 7 8 9 10

g. **The board manages itself**

1 2 3 4 5 6 7 8 9 10

h. **The board is managed by the executive**

1 2 3 4 5 6 7 8 9 10

i. **The executive manages her/him self**

1 2 3 4 5 6 7 8 9 10

j. **The executive is managed by the board**

1 2 3 4 5 6 7 8 9 10